

**MINUTES OF THE
REGULAR MEETING OF THE
LEE LAKE WATER DISTRICT**

May 24, 2011

PRESENT

C.W. Colladay
P. Rodriguez
G. Destache

ABSENT

J. Deleo
O. Garrett

GUESTS

STAFF

J. Pape
M. McCullough
A. Harnden
N. Harper
K. Caldwell
D. Saunders

1. Roll Call and Call to Order.

The regular meeting of the Lee Lake Water District was called to order by President Colladay at 8:30 a.m.

2. Presentations and Acknowledgments.

The General Manager acknowledged Allison Harnden for the excellent job she did in planning the Deleo Building dedication.

3. Public Comment.

BOARD ITEMS:

4. Minutes of the April 26, 2011 Regular Meeting.

ACTION: Director Rodriguez moved to approve the Minutes as presented. Director Destache seconded. Motion carried unanimously.

5. Payment Authorization Report.

ACTION: Director Destache moved to approve the financial report and to authorize payment of the April 26 – May 24, 2011 invoices. Director Rodriguez seconded. Motion carried unanimously.

6. Revenue & Expenditure Reports (Unaudited).

a. Revenue & Expenditure Report.

ACTION: Note and file.

b. Lien update.

ACTION: Note and file.

7. LAFCO Resolution No. 04-11 Approving the proposed sphere of influence amendment (addition) to Lee Lake Water District.

ACTION: Director Rodriguez moved to accept LAFCO Resolution No. 04-11. Director Destache seconded. Motion carried unanimously.

8. LAFCO Resolution No. 05-11 Approving the proposed annexation to Lee Lake Water District (El Sobrante Landfill) LAFCO No. 2010-16-1.

ACTION: Director Rodriguez moved to accept LAFCO Resolution No. 05-11. Director Destache seconded. Motion carried unanimously.

9. Trilogy Development.

a. Homeowners Association update.

b. Golf Course update.

10. Sycamore Creek Development.

a. Project Update – None.

b. 1748 houses to be built. 1112 houses occupied to date. 64% complete.

c. Richmond America – Whisper Ridge 6 lots remaining with 1 house in inventory.

d. Meritage Homes – 67 lots, 2 models, 5 homes built, 2 occupied, 4 under construction, 6 additional lots released by County.

11. CFD No. 1 Sycamore Creek Recycled Water System.

a. Update on progress.

b. Non-potable water project 1.5 MG Storage Tank Construction Payment Request No. 4

ACTION: Director Rodriguez moved to approve payment request No. 4. Director Destache seconded. Motion carried unanimously.

12. Retreat Development – Ryland Homes.

a. Retreat recycled water conversion update.

b. 517 houses to be built. 442 houses occupied to date. 85% complete.

- c. Ryland Homes 77 lots priced between \$474-555K, 26 lots released by County, 19 sold, 12 complete with 11 occupied and 1 in inventory.
- 13. Ranpac “Toscana” Project.**
 - a. Project Update – None.
 - b. 1443 estimated houses to be built.
 - 14. Re-alignment of Temescal Canyon Road.**
 - a. Project Update – Sam Yoo reported via email that they expect to have the plans for Temescal Canyon Road ready for signature within the next 2 weeks. Their anticipated start date for construction is late July early August. He also wanted to send a special thank you to everyone at Lee Lake for making the faire this year the most successful year yet.
 - 15. Ridge Properties “Wildrose East Business Park” Project (Tracy Hodge).**
 - a. Project Update – None.
 - 16. Mission Clay “Serano Specific Plan” Project (Blair Dahl).**
 - a. Project Update – None.
 - 17. Water Utilization Reports.**

ACTION: Note and file.
- The Board directed staff to add the goal and projected water consumption to graph on page 58.
- 18. FY 11/12 Draft Budget Review – For Discussion Only.**
 - 19. Committee Reports.**
 - a. Finance (Director Garrett) – None.
 - b. Engineering (Director Rodriguez) – None.
 - c. Public Relations (Director Deleo) – Allison Harnden reported on the Deleo Building dedication on May 19, 2011. She also reported on the Temescal Community Faire which had the largest attendance yet. Allison also reminded the Board of the upcoming free Backyard Composting program on Saturday, June 18, 2011 from 9 am to 1 pm.

20. General Manager's Report.

- a. General Manager's Report

ACTION: Note and file.

- b. Leroy Road Sewer Lift Station (SLS) Reimbursement Agreement – For Discussion.

Director Destache left meeting at this point, 11:10 a.m.

- c. Operations Report

ACTION: Note and file.

21. District Engineer's Report.

- a. Status of Projects

ACTION: Note and file.

- b. Proposed Extension of District Engineering Services.

ACTION: Director Rodriguez moved to approve the extension of District Engineering Services. Director Destache seconded. Motion carried unanimously.

22. District Counsel's Report – None.**23. Seminars/Workshops.****24. Consideration of Correspondence.**

An informational package containing copies of all pertinent correspondence for the Month of April was distributed to each Director along with the Agenda.

25. Adjournment.

There being no further business, the May 24, 2011 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 11:33 a.m. by President Colladay.

ATTEST:

APPROVED:

Owen Garrett, Secretary

Charles Colladay, President

Date: _____

Date: _____